

Proposed Bylaws Changes

ARTICLE II - OBJECT

The object of this organization shall be:

- A. to develop and maintain a greater mission consciousness among the women of the LWML SWD through MISSION EDUCATION, MISSION INSPIRATION, and MISSION SERVICE;
 - B. to gather funds for the support of mission grants which have been approved by the LWML SWD Board of Directors (hereinafter referred to as BOD) and the SWD LCMS District Mission Executive or LCMS ~~World~~ **National and International** Missions, especially those for which no adequate provision has been made in LCMS budgets.
- Rationale: Changed the word “World” to “National and International Missions” to reflect current terminology used by the LCMS.

ARTICLE IX – APPOINTED PERSONNEL

- Rationale: The addition of the below statements clarifies the conditions of Appointed Personnel.
 - A. All Appointed personnel shall:
 - 1. be appointed by the President, with the approval of the EC;
 - 2. serve two (2) years, or until their successors are appointed, and shall be eligible for reappointment **as a non-voting member of the Board of Directors (BOD);**
 - 3. prepare a written report for the District Convention Manual;
 - 4. perform any other duties set forth in the LWML SWD *Guidelines Manual*;
 - 5. **attend at least one BOD meeting each biennium and attend additional BOD meetings at the request of the president, and;**
 - 6. **prepare a written report for each BOD meeting or prepare such report at the request of the President.**
 - B. ~~Voting appointed personnel shall attend all BOD meetings and prepare a written report for each BOD meeting.~~
 - 1. ~~The *Mission Lamp* Editor shall:~~
 - a. ~~be responsible to the Vice President of Communication~~

~~b. be responsible for editing the *Mission Lamp* and coordinate the information with the Webmaster or other publication editors~~

~~2. The Public Relations Director shall:~~

- ~~a. be responsible to the Vice President of Communication,~~
- ~~b. present goals and objectives of the LWML to the public and general membership through publicity and public relations,~~
- ~~c. compose LWML SWD rally information for the Mission Lamp,~~
- ~~d. assist with publicity for LWML SWD events, if requested.~~

~~3. The Website Administrator shall:~~

- ~~a. be responsible to the Vice President of Communication.~~
- ~~b. maintain the LWML SWD website; keeping all information up to date.~~
- ~~c. coordinate information with the *Mission Lamp* editor.~~

- Rationale: Removed whole section after review. The positions of Mission Lamp Editor, Public Relations Director, and Website Administrator have no need to vote as they report to the board and will be added to section C, which will be section B after removal.

~~C. Non-voting appointed personnel shall attend at least one BOD meeting each biennium, attend additional BOD meetings at the request of the President and have the option to prepare a written report for each BOD meeting or prepare such report at the request of the President. Non-voting appointed personnel may include, but ~~is~~ **are** not limited to, the Archivist-Historian, **Deaf Community Liaison**, District Convention Chairman, Email Prayer Request Manager, Fall Retreat Chairman, Graphic Arts Consultant, ~~Heart to Heart Sisters Chairman~~, **Mission Lamp Editor**, **Music Coordinator**, Parliamentarian, **Public Relations Director**, *Quarterly* Manager, Scholarship Chairman, Special Funds Coordinator, TLC Fund Review Coordinator, **Website Administrator**, and Winter Getaway Chairman.~~

- Rationale: Removed “non-voting” and “shall attend at least one BOD meeting each biennium, attend additional BOD meetings at the request of the President and have the option to prepare a written report for each BOD meeting or prepare such report at the request of the President.” due to coverage in Section A.2, A.5 and A.6. This section will be B when the current B is removed.
- Rationale: This section is dedicated to positions listed under Appointed Personnel. Added Deaf Community Liaison, Mission Lamp Editor, Music

Coordinator, Public Relations Director, and Website Administrator.
Removed Heart to Heart Sisters Chairman. This position will be added to
Standing Committees in Article XIII.

ARTICLE XI EXECUTIVE COMMITTEE

- A. The ~~Executive Committee~~ (EC) shall consist of the elected officers as voting members, with the Pastoral Counselors as advisory members.
 - B. The EC shall meet prior to all BOD meetings and/or at the call of the President or four (4) members of the EC.
 - C. Five (5) voting members shall constitute a quorum of the EC.
 - D. The ~~Executive Committee~~ EC shall:
 - 1. transact business of the BOD between board meetings;
 - 2. act in an advisory capacity to the President when requested;
 - 3. fill all vacancies occurring in the elective offices, except in the office of the President;
 - 4. approve appointments made by the President;
 - 5. perform other duties as outlined in the LWML SWD *Guidelines Manual*.
- Rationale: Changed “Executive Committee” to “EC” in sections A and D. This is spelled out in Article III Members, D., “...LWML SWD Executive Committee (hereafter referred to as EC)”.

ARTICLE XIII DEPARTMENTS AND STANDING COMMITTEES

- A. The departments shall be Communication, Gospel Outreach and Christian Life, Organizational Resources, Special Focus Ministries and Mission Grants, with a Vice President serving as coordinator of each department. The Department Coordinators shall:
 - 1. function as liaison between the respective committees in each department and the EC;
 - 2. attend meetings of the committees in the department, in an advisory capacity, except when representing the President, at which time she shall be ex-officio;
 - 3. call meetings of the department, when necessary, to plan for the development of the department;
 - 4. keep the President informed of the business being transacted in the various departments;
 - 5. keep zones and societies informed through the district publication(s) and the LWML SWD website;
 - 6. perform other duties as set forth in LWML SWD *Guidelines Manual*.
- B. The Standing Committees shall be Christian Life, ~~Heart to Heart Sisters Chairman~~, Leader Development, Mission Grants, Missionary Outreach and

Education, Renewal, Special Focus Ministries, Structure, and the Young Woman's ~~Committee~~chairmen.

The Standing Committee Chairmen shall:

1. be active members of the LWML;
 2. be appointed by the President, with the approval of the EC;
 3. be eligible to vote on the BOD;
 4. serve a term of two (2) years, or until their successors are appointed, and shall be eligible for one (1) reappointment;
 5. appoint members of her committee;
 6. keep zones and societies informed of the committee's programs and resources;
 7. prepare a written report for each BOD meeting and for the District Convention Manual.
- Rationale: Added Heart to Heart Sisters Chairman as part of the Standing Committees which provides multicultural women a voice through a voting position/committee on the BOD. Ensuring opportunities which motivate, equip, and challenge multicultural women in the district is the reason for this change.
- C. The Communication Department may include the E-Mail Prayer Request Manager, Graphic Arts Consultant, ~~Mailing Director~~, *Mission Lamp* Editor, Public Relations Chairman, *Quarterly* Manager, Website Administrator, and any other committee necessary for Communication.
- Rationale: Removed Mailing Director since this position is no longer needed.
- D. The Gospel Outreach and Christian Life Department may include the Christian Life Committee, Fall Retreat Committee, Young Woman's Committee, Winter Getaway Committee and any other committees necessary for Gospel Outreach and Christian Life.
- E. The Special Focus Ministries and Mission Grants Department may include the Deaf Liaison, Heart to Heart Sisters Chairman, Mission Grants Committee, Missionary Outreach and Education Committee, Special Focus Ministries Committee, and any other committees necessary for Special Focus Ministries and Mission Grants.
- F. The Organizational Resources Department may include the Archivist-Historian, Leader Development Committee, Nominating Committee, Renewal Committee, Structure Committee and any other committees necessary for Organizational Resources.

ARTICLE XVII MISSION GRANTS

- A. A mission grant is a monetary project in the interest of missions and adopted by the delegates at the District Convention.
- B. In carrying out the approved mission grants of the LWML SWD, no indebtedness shall be incurred.
- C. Selection of mission grants;
 - 1. Mission Grant proposals for consideration by the LWML SWD may be submitted by any SWD LCMS member, society, or zone. Suggestions shall be sent as directed on the mission grant form to the SWD Vice President of Special Focus Ministries and Mission Grants (Coordinator of the Mission Grants Department) seven (7) months prior to convention and shall be signed by the person or group submitting the proposal and counter-signed by a pastor or zone Pastoral Counselor.
 - 2. The Mission Grants committee shall study the proposals and eliminate any which are not complete or did not meet the printed deadline date.
 - 3. All proposed mission grants to groups within the district shall be approved by the SWD LCMS President after being submitted to and reviewed by the SWD LCMS District Mission Executive.
 - 4. All proposed mission grants to groups outside the district shall be approved by LCMS World **National or International Missions**.
 - 5. The EC, including the Pastoral Counselors, shall prayerfully and thoroughly review all proposals which are approved by the SWD LCMS President or LCMS World **National or International Missions**, eliminating any which do not meet the criteria as printed on the mission grants proposal application form.
 - 6. The BOD, together with the Pastoral Counselors, shall study all mission grant proposals and select five (5) or more for consideration by the District convention.
 - 7. Each delegate at the District Convention shall vote, by ballot, for five (5) grants from the list submitted to the convention by the BOD.
 - 8. There shall be no mission grants to endowment funds not established and/or administered by the LWML SWD.
- Rationale: Section C., numbers 4 and 5: Changed the word "World" to "National or International Missions" to reflect current terminology used by the LCMS.
- D. The BOD, with input from the Vice President of Special Focus Ministries and Mission Grants, Mission Grants Committee and EC, shall establish the total grant goal for each biennium. The total dollar amount of mission grants on the ballot should be at least one and one-half times the grant total.
- E. Mission Grant Funds:
 - 1. Funds voted for a mission grant must be disbursed or put to use within a four (4) year period from the time of the vote. The BOD has authority to extend the time in case of extenuating circumstances, or to reallocate the funds.

2. In the event that changes in mission grant plans occur, the BOD shall be authorized to act, either in session, by mail, or by electronic messaging.

LUTHERAN WOMEN'S MISSIONARY LEAGUE

SOUTH WISCONSIN DISTRICT

STANDING RULES

1. The Treasurer of the LWML SWD shall be authorized to pay travel expenses at the rate of thirty (30) cents per mile.
2. The honorarium for speakers at zone rallies and zone workshops shall be **a minimum of** twenty-five dollars (\$25), plus thirty (30) cents per mile expense.
3. The LWML SWD shall have a *Guidelines Manual* that is maintained by the President and reviewed each biennium.
4. The LWML SWD Conventions shall be held biennially in the even-numbered calendar year, between LWML Conventions, during the month of June.
5. Any proposed mission grant shall be removed from the ballot if, after one warning, any distribution of literature or materials is made which might influence the delegates' vote.

Rationale: The words "a minimum of" are added to Standing Rule number 2 to give more freedom to the LWML SWD Zones in giving an honorarium to their speaker.

The End